



KARTSPORT NEW ZEALAND MANUAL

SECTION D – ELIGIBILITY AND REQUIREMENTS TO PARTICIPATE

Issue 2017-3 published and effective 1-10-17

D ELIGIBILITY AND REQUIREMENTS TO PARTICIPATE

D1 INTERPRETATION OF REGULATIONS, CODES, RULES, PROCEDURES & SPECIFICATIONS

Misunderstanding or misinterpretation of any of these Regulations, Codes, Rules, Procedures and Specifications does not invalidate them. The correct interpretation, including their application and execution, when required, will be made as follows:

Regulations: National President, Executive.

Codes: National President, Executive.

Rules: National Steward or available on written request from the Executive.

Specifications: National Technical Officer or available on written request from the Executive.

Technical Procedures: National Technical Officer or available on written request from the Executive.

D1.1 ELIGIBILITY:

D1.1.1 COMPETITIONS: The competitor (and parent/legal guardian for drivers under 18) shall be conversant with all rules governing karting. Every competitor must hold a current KartSport New Zealand Competition Licence endorsed by a KartSport New Zealand Steward approving competence to compete in any sprint, road or dirt race, before an entry is submitted or accepted. In all competition from Club level up, a competitor **MUST** be currently registered with KartSport New Zealand. (ie. Hold a kart Competition Licence.) In all competition from Club level up a competitor must also be a full driving (racing) member of a KartSport New Zealand affiliated Club on the day of the event and be able to produce proof of such Club membership on demand. Such membership may be as provided in 'One Day Competition Licence' (Refer D2.2). One Day Licences may only cover one age group.

A person may drive in Practice/Testing (ref Q5) any class of kart specified for their age group (ref D1.2). No person shall drive in Competition, Official Practice or Tuning Runs (ref Q5) at any event, a class of kart other than that they are entered for and hold a KartSport New Zealand Licence for.

D1.1.2 VINTAGE DEMONSTRATIONS: The driver (and parent/legal guardian for drivers under 18) shall be conversant with all relevant rules governing karting. Every driver must either hold a current KartSport New Zealand Competition Licence or a KartSport New Zealand Vintage Demonstration Licence. In all Demonstrations a driver **MUST** be currently registered with KartSport New Zealand. (ie. Hold a kart Competition or Vintage Demonstration Licence.) In all Demonstrations a driver must also be a member of a KartSport New Zealand affiliated Club on the day of the Demonstration and be able to produce proof of such Club membership on demand. Such membership may be as provided in 'One Day Competition Licence' (Refer D2.2). One Day Licences may only cover one age group.

A person may drive in Vintage Demonstrations, Practice/Testing (ref Q5) **ONLY** in a class of kart (ref Vintage - Section V) specified for their age group (ref D1.2).

D1.1.3 PRACTICE (Testing): The driver (and parent/legal guardian for drivers under 18) shall be conversant with all relevant rules governing karting. Every driver must either hold a current KartSport New Zealand Competition Licence, Vintage Demonstration Licence or Practice Licence. In all Practice/Testing a driver **MUST** be currently registered with KartSport New Zealand. (ie. Hold a kart Competition, Vintage Demonstration or Practice Licence.) In all Practice/Testing a driver must also be a member of a KartSport New Zealand affiliated Club on the day of the Practice/Testing and be able to produce proof of such Club membership on demand.

EXCEPTIONS:

- Formal Club Have A Go Days under the control of affiliated Clubs where the appropriate Have A Go Indemnity has been completed by the driver/guardian.
- Have A Go Experiences under the control of authorised members of the karting trade where the appropriate Have A Go Experience Indemnity has been completed by the driver/guardian and the driver details collected for KartSport New Zealand records.

A person may drive in Practice/Testing (ref Q5) ONLY in a class of kart specified for their age group (ref D1.2).

D1.2 AGE GROUPS: Competitors are subject to the following age limits:-

CADET AGE GROUP: Being competitors aged 6 and under 11 years. A competitor under the age of 7 years. can only hold a Club Day Licence.

JUNIOR RESTRICTED AGE GROUP: Being competitors aged 9 and under 13 years.

JUNIOR CLUBSPORT AGE GROUP: Being competitors aged 11 and under 17 years.

JUNIOR AGE GROUP: Being competitors aged 12 and under 17 years.

SENIOR AGE GROUP: Being competitors 15 years and over but subject to the rating and qualifications as entered on the competition licence.

MASTERS CLASSIFICATION: Competitors in any Senior Age Group class over the age of 40 who wish to be recognised as a "Master" will use a green number plate as defined in Rule L2.9. Such competitors will compete in the Senior class of their choice (as defined in Section E) and may be recognised in a "Masters" classification if the event organisers so decide.

D1.3 AGE GROUP UPGRADING: A competitor, upon reaching the lower age limit for their next respective Age Group may:

- (a) Immediately move into Junior Restricted/Junior ClubSport/Junior/Senior Age Group.
- (b) Continue in their respective Age Group until the maximum age limit is reached.
- (c) When upgrading, each respective licence book MUST be forwarded to the Competition Licence Secretary immediately for amendment. 'The administration/delivery charge for the upgrade is \$20.00.
- (d) Changing to a younger Age Group is not permitted.
- (e) A competitor can only compete with one respective Age Group Licence at an event. (eg competing on a Junior ClubSport Licence or Junior Licence and a Senior Licence at the same event is not permitted.)
- (f) A competitor's current Licence Rating is carried forward to the next Age Group Licence.

D2 LICENCES:

D2.1 COMPETITION LICENCE:

This is available only from the KartSport New Zealand Competition Licence Secretary, on application. New applications must be on the Application Form. Renewals can be either on the Application Form or via KartSport On-Line (<http://www.kartsport-online.co.nz/login.asp>)

This is a basic licence which can only be signed by a KartSport New Zealand Steward. (Rule D3.3).

For new Licences the Licence period is for a minimum of 12 months from the day of issue and the Licence expires at midnight on the last day of the expiry month.

For Licence renewals the Licence period is for a minimum of 12 months from the date of expiry of the previous year's Licence and the Licence expires at midnight on the last day of the expiry month.

The Competition Licence fee is \$210.00 per annum and \$17.50 per month for any additional months.

Subsequent family members residing at the same address pay only \$157.00 per annum each, regardless of class, and \$13.08 per month for any additional months.

Licence fees will rise, effective 1st July each year, by an amount no less than the annual rate of inflation as published by the New Zealand Government for the 12 month period ending 31 March.

15% of the licence fee will be used by KartSport New Zealand to promote karting to potential new competitors and the media on a national basis. (This promotion is managed by a Communications and Publicity Sub-Committee established by and responsible to KartSport New Zealand Executive.

Responsibilities will include but not limited to the promotion of karting at national level and the management of printed and electronic publications for and on behalf of all members of KartSport New Zealand.)

A copy of the applicant's birth certificate is required for the first application if under 18 years of age. Each applicant must complete an individual medical declaration. Proof of current membership of a Club is required to be furnished to the Competition Licence Secretary when applying for a new licence. A declaration regarding current Club Membership and Licence Rating is required for renewals.

Any competitor with a 'Tier 1' rated sprint licence who does not provide evidence or a declaration of competing at a minimum of two events in the previous 12 months will be downgraded to 'Tier 2' unless he/she provides a written waiver from the National Steward.

Competitors failing to send the correct information or fees will be charged an administration fee of \$10.00.

If you lose your competition licence a duplicate may be obtained on application from the Licence Secretary at a cost of \$20.00.

A licence downgrading from 'Tier 1' to 'Tier 2' is at the discretion of the National Steward.

Any downgrading approved will be for the period of the Licence.

A competitor MUST hold a current competition licence before taking part in any competition.

Any penalty for infringements regarding rules G1.7, J1.2 and J1.3 noted in a Licence Log Book returned for Licence replacement/renewal and/or on the Members Database will be carried forward into the new Licence Log Book for the proceeding period.

D2.2 VINTAGE DEMONSTRATION LICENCE:

This is available only from the KartSport New Zealand Competition Licence Secretary, on application. New applications must be on the Application Form. Renewals can be either on the Application Form or via KartSport On-Line (<http://www.kartsport-online.co.nz/login.asp>)

For new Licences the Licence period is for a minimum of 12 months from the day of issue and the Licence expires at midnight on the last day of the expiry month.

For Licence renewals the Licence period is for a minimum of 12 months from the date of expiry of the previous year's Licence and the Licence expires at midnight on the last day of the expiry month.

The Vintage Demonstration Licence fee is \$30.00 per annum and \$2.50 per month for any additional months.

Licence fees will rise, effective 1st July each year, by an amount no less than the annual rate of inflation as published by the New Zealand Government for the 12 month period ending 31 March.

A copy of the applicant's birth certificate is required for the first application if under 18 years of age. Each applicant must complete an individual medical declaration. Proof of current membership of a Club is required to be furnished to the Competition Licence Secretary when applying for a new licence. A declaration regarding current Club Membership is required for renewals.

Drivers failing to send the correct information or fees will be charged an administration fee of \$10.00.

If you lose your Vintage Demonstration Licence a duplicate may be obtained on application from the Licence Secretary at a cost of \$20.00.

A Vintage Demonstration Licence may be upgraded to a Competition Licence on application to the Competition Licence Secretary and payment of the fee difference.

Vintage Demonstration Licences may not be used for activity on MSNZ circuits.

D2.3 ONE DAY COMPETITION or VINTAGE DEMONSTRATION LICENCE:

One Day Sprint event Licences are available for competition ONLY at club days and for the NZ Masters Games at permanent sprint tracks for any competitor who does not hold a current KartSport New Zealand Competition Licence.

One Day Licences may also be issued to drivers for Vintage Demonstrations.

Only 5 One Day Sprint or Vintage Demonstration Licences may be issued per person per year.

Only 2 One Day Road Licences can be issued per person per year for competition at Group D Road events.

Clubs are free to set their price of a One Day Licence. Club membership of the issuing Club and practice the day before Competition or Demonstration is included.

One Day Licences must only be issued by a Club official and must be countersigned by a KartSport New Zealand Steward for their respective class as per KartSport New Zealand rules. Rule G1.7 applies except in circumstances where the Chief Steward and the Clerk of the Course are satisfied that the competitor's ability is that of a Tier 2 Rated competitor or better, in which case the competitor can take up a grid position.

Clubs pre-purchase one day licence books of 10 at a cost of \$300.00 (GST inclusive) from KartSport New Zealand Competition Licence Secretary.

D2.4 PRACTICE LICENCE:

This is available only from the KartSport New Zealand Competition Licence Secretary, on application. New applications must be on the Application Form. Renewals can be either on the Application Form or via KartSport On-Line (<http://www.kartsport-online.co.nz/login.asp>)

For new Licences the Licence period is for a minimum of 12 months from the day of issue and the Licence expires at midnight on the last day of the expiry month.

For Licence renewals the Licence period is for a minimum of 12 months from the date of expiry of the previous year's Licence and the Licence expires at midnight on the last day of the expiry month. The Practice Licence fee is \$30.00 per annum and \$2.50 per month for any additional months.

Licence fees will rise, effective 1st July each year, by an amount no less than the annual rate of inflation as published by the New Zealand Government for the 12 month period ending 31 March.

A copy of the applicant's birth certificate is required for the first application if under 18 years of age.

Each applicant must complete an individual medical declaration. Proof of current membership of a Club is required to be furnished to the Competition Licence Secretary when applying for a new licence. A declaration regarding current Club Membership is required for renewals.

Drivers failing to send the correct information or fees will be charged an administration fee of \$10.00.

If you lose your Practice Licence a duplicate may be obtained on application from the Licence Secretary at a cost of \$20.00.

A Practice Licence may be upgraded to a Competition Licence on application to the Competition Licence Secretary and payment of the fee difference.

D2.5 NUMBERING and MEMBER CODE: Every Competition Licence is numbered and this is your registered racing number for your current Age Group. It is the responsibility of every competitor to affix a number to plates and display them. (Rule L2).

Every Licence also includes a Member Code. This Member Code is unique to each member and is the Member Code to be used for Kartsport On-line (<http://www.kartsport-online.co.nz/login.asp>.)

D2.6 LICENCE/LOG BOOK PRESENTATION:

Competitors and drivers MUST present a current Licence and Log Book in order to be eligible to participate in competitions, demonstrations and practice/testing. The Licence and Log Book must be presented on request. The Log Book must be signed by a KartSport New Zealand Race Official at a competition and/or demonstration event. Competitors must have the correct Licence and Licence rating for the event. The rating must have been signed at least 10 days prior to the event.

Exceptions – Club Days only

- (a) New competitors and drivers may pay all fees to the Race Secretary on the day providing the Club accepts the responsibility as an agent of KartSport New Zealand to check the application, including birth certificate if applicable, confirm to the Chief Steward of the event the application and forward the new applicant's confirmation of club membership or current club membership card, all fees and the appropriate forms to the Competition Licence Secretary within 48 hours of the event. A club is not obliged to offer this service.
- (b) At licence renewal times a list from the Competition Licence Secretary of licence applications received and or just dispatched will be accepted. The Competition Licence Secretary is not obliged to offer this service.

- (c) In the advent of a competitor or driver whose licence has not been renewed the competitor or driver may pay all fees to the Race Secretary on the day providing the Club accepts the responsibility as an agent of KartSport New Zealand and in conjunction with the Chief Steward of the event checks the competitor's or driver's most recent licence and log book to ensure there are no unpaid fines or suspensions still in force. Check the forms have been completed correctly, licence fees paid and club membership is current. The Race Secretary must forward the current club membership card, the cover and appropriate pages from the licence and log book, all fees and the appropriate forms to the Competition Licence Secretary within 48 hours of the event. A club is not obliged to offer this service.

Exceptions – All Events

In the advent of a competitor or driver not being able to provide a current licence and log book a declaration may be completed. The declaration will be: I have a current KartSport New Zealand Competition or Vintage Demonstration or Practice Licence. I have the appropriate licence rating to compete at this event, I do not have any endorsements, suspensions, unpaid fines or penalties in my licence log book which would exclude me from this competition, vintage demonstration or practice. The fee for completing this declaration is \$20.00 and is not refundable. Completing a false declaration will incur a penalty of \$1000.00. In addition, a suspension of licence may be imposed. Only KartSport New Zealand Stewards authorised by the National Steward will have the authority to accept this declaration.

- (a) A Declaration is not to be used for a licence in transit.
(b) One Day Licences: A One-Day Competition, Vintage or Practice Licence cannot be issued to any competitor who holds a current Competition, Vintage or Practice Licence respectively. (Ref D2.6)

D3 LICENCE RATINGS:

Rating upgrades can only be made following assessments for Sprint and observations for Road during competition at an event(s).

D3.1 SPRINT:

D3.1.1 'Club Day':

All new competitors start with a Club Day Licence which is valid for Club Day (Group F) competition only. New competitors will compete at the rear of the grid with a separate 'X' plate for a minimum of three events. The 'X' plate may be removed and the respective grid position taken following the permission of a Grade 1, 2 or 3 Race Official. Section 1 (Flags) of the compulsory multi-choice questionnaire will be completed at this time and noted in the log book.

D3.1.2 'Tier 2' Rating: Required for Group E Events

To promote a Club Day competitor to 'Tier 2' the competitor's Licence must be signed, /stamped and dated by a KartSport New Zealand Grade 1, 2 or 3 Race Official plus the Chief Steward of the event. The competitor must have met the required competency on track, passed the compulsory questionnaire (in full) and competed at the required number of Club Day events.

- Option 1 - Three successful Club Day assessments of competency plus questionnaire.
Option 2 - Attend '*Explore and Learn*' ACADEMY course then one successful Club Day assessment of competency plus questionnaire.

Note : If using Option 2, the ACADEMY course must be completed first followed by the race day assessment.

D3.1.3 'Tier 1' Rating: Required for Group A, B and C Events. (May also be required, at the National Steward's discretion, for other events.) To promote a 'Tier 2' competitor to 'Tier 1' the competitor's Licence must be signed, /stamped and dated by a KartSport New Zealand Grade 1 or 2 Race Official plus the Chief Steward of the event. The competitor must have met the required competency on track, passed the compulsory questionnaire and competed at the required number of Group E events.

Option 1 - Minimum of three events (two being a Group E) at a minimum of 2 different tracks. Show competency as required and complete questionnaire 100%.

Option 2 - Attend a 'Hot Shots' ACADEMY course then one Group E event. Show competency as required and complete questionnaire 100%.

Note : If using Option 2 the ACADEMY course must be completed first followed by the race day assessment.

D3.2 ROAD

D3.2.1 'B' Road Rating

A portion of the licence is made available for up to three observations. A competitor may be promoted by a KartSport New Zealand Grade 1 or Grade 2 Race Official plus the Chief Steward of the event after the 1st or 2nd observation providing the required level of competence has been achieved. A new competitor will start at the back of each respective class for the first heat of each race day until such time a 'B' Road rating has been awarded. Unrated competitors will display a separate 'X' number plate. (Rule G1.7)

D3.2.2 'A' Road Rating:

A competitor may be promoted by a KartSport New Zealand Grade 1 or Grade 2 Race Official plus the Chief Steward of the event. An 'A' rating may be required for some events at the National Steward's discretion.

D3.3 LICENCE RATING UPGRADE: Any competitor requesting a rating upgrade will be assessed/observed in competition and will be required to satisfactorily complete the requirements of D3.1 and/or D3.2 respectively before the rating will be considered. The National Steward has discretion to upgrade a licence rating at any time provided he/she is satisfied the required level of competency has been achieved.

D3.4 MSNZ FLAGS/LIGHTS: Competitors must be familiar with the Flags/Lights Section in MSNZ Manual Appendix 4 - Schedule Z:

http://www.motorsport.org.nz/sites/default/files/motorsport/manual/Live%2035%20App%204.01%20Sch%20Z_0.pdf

D4 INTERNATIONAL KART LICENCE, INTERNATIONAL ENTRANT LICENCE, INTERNATIONAL COMPETITION VISA, TRANS TASMAN COMPETITION VISA and INTERNATIONAL MEDICAL CARD

D4.1 INTERNATIONAL KART LICENCE, INTERNATIONAL ENTRANT LICENCE, INTERNATIONAL COMPETITION VISA & INTERNATIONAL MEDICAL CARD:

Download forms from www.kartsport.org.nz

Any licenced competitor wishing to compete overseas (except Australia) is required to apply to the KartSport New Zealand Competition Licence Secretary for a CIK-FIA International Kart Licence. When applying for a CIK-FIA International Kart Licence, a current KartSport New Zealand 'Tier 1' rated licence, 4 current passport photos, completed international medical form, completed application form and respective fee MUST be included.

Fee for a CIK-FIA International Licence, Competition Visa and Entrants Licence requiring a new International Medical Card: \$150.00

Fee for a CIK-FIA International Licence, Competition Visa and Entrants Licence with an unexpired International Medical Card for updating: \$120.00

Unexpired International Medical Cards need to be updated annually. Together with a recently completed International Medical Form, they must be returned to the KartSport New Zealand Competition Licence Secretary for updating.

A CIK-FIA International Kart Licence is only valid from the date of issue until 31 December of the year of the first event entered. A competitor who has a domestic penalty, suspension or unpaid fine will have their CIK-FIA International Kart Licence withdrawn or suspended by the National Steward. Competitors travelling to compete overseas must make application for a CIK-FIA International Kart Licence at least 60 days prior to departing New Zealand.

A competitor who applies for a CIK-FIA International Kart Licence inside the 60 days will be responsible to pay any additional administration costs that KartSport New Zealand incurs.

Competitors (and parent/legal guardians of minors) competing at CIK-FIA sanctioned events will also normally require a CIK-FIA International Entrant Licence. Application for an International Entrant Licence should be made at the same time as for the respective CIK-FIA International Kart Licence and must include two passport photos and date of birth of the Entrant. There is no charge for an Entrants Licence. An International Entrants Licence is only valid from the date of issue until 31 December of the year of the first event entered.

D4.2 CIK-FIA PRIZE FUND: CIK-FIA International Kart Licence holders please note: If competing at a CIK-FIA sanctioned Championship event, the CIK-FIA invoice each ASN that has competitors participating for the Prize Fund. When this arises, competitors will be responsible for this cost. Further information on charges can be sourced from the KartSport New Zealand.

D4.3 TRANS TASMAN VISA: Any competitor wishing to compete in Australia is required to apply to KartSport New Zealand for a Trans Tasman Visa. When applying for a Trans Tasman Visa, 4 current passport photos, completed international medical form, completed application form and fee MUST be included.

An International Medical Card, Trans Tasman Visa and current/valid KartSport New Zealand is required to compete in Australia.

Fee for a Trans Tasman Visa requiring a new International Medical Card: \$80.00

Fee for a Trans Tasman Visa with an unexpired International Medical Card for updating: \$50.00

D5 PERSONAL TRANSPONDERS

All Competition Licence holders who are listed on the KartSport New Zealand database as members of the following Clubs:

- Kartsport Whangarei
- KartSport Auckland
- KartSport Mt Wellington
- KartSport Bay of Plenty
- KartSport Eastern Bay of Plenty
- KartSport Hamilton
- KartSport Tokoroa
- KartSport Rotorua
- KartSport Taranaki
- KartSport Manawatu
- KartSport Hawkes Bay
- KartSport Wellington
- KartSport Nelson
- KartSport Marlborough
- KartSport Canterbury
- KartSport Dunedin
- KartSport Southland
- KartSport SuperKart Drivers

are required to have a personal transponder, model AMB TranX160 or My-Laps X2, and mounting bracket. The transponder must be sourced via KartSport New Zealand.

Lease: \$123 deposit on issue plus \$74 per annum payable at licence issue and at subsequent licence renewal.

OR

Purchase a My-Laps X2 transponder kit/lease payable at licence issue.

All competitors entering KartSport New Zealand Championship events must, no later than at the time of submitting their entry, have their own personal transponder as registered on the KartSport New Zealand database.

D6 LICENCE ELIGIBILITY

Kartsport New Zealand may issue Licences to:

- Citizens of New Zealand.
- Citizens of another country represented on the CIK-FIA in accordance with the International Sporting Code providing the applicant produces to his/her parent ASN and KartSport New Zealand proof of permanent residence in New Zealand and proof that his/her parent ASN has cancelled any Licence originally issued.
- KartSport New Zealand may issue One Day Vintage Demonstration Licences to citizens of another country for the NZ Vintage Kart GP demonstration event only providing these people do not hold a current Karting Licence issued by another ASN.

Two Tier Sprint Licence Rating System – Flow Chart with ACADEMY Options

